

# EAN Survey Proposal Form

## Instructions

### General information

#### Procedure:

1. Any survey request to the EAN shall be submitted to the Headoffice by completing the [online form](#).
2. This form will then be reviewed internally to determine if the survey meets EAN's [current requisites](#). We shall then reach out to you, should there be any clarifications needed.
3. In case the survey meets EAN's criteria, feedback might still be provided on the content and structure of the questions. The proposer/s shall then revise the survey accordingly.
4. Once the content is finalized, the EAN Headoffice shall take care of setting up your survey via [SurveyMonkey](#) and collecting the data during the indicated timeframe.
5. You will be informed about the procedure's stages (e.g., revision, launch, etc.) accordingly via email.
6. In case of any questions, please contact [scientific@ean.org](mailto:scientific@ean.org) .

#### Important Notes:

- EAN shall collect and store centrally the raw data received from the survey. Once the data has been processed, EAN shall also receive the end-product of this endeavour (e.g., article, dataset, etc.).

- Please consider the time for EAN approval and survey set-up (around 3 months) when planning your timelines.
- Please consider the dedicated submission and launch periods. Your survey will be processed as soon as possible; but unfortunately, we cannot guarantee it will get published in the following launch date. Please refer to the [website](#) for more information on potential launch dates.
- Several feedback rounds are possible before your survey receives EAN's final approval.
- Surveys with similar objectives may be merged if it is deemed beneficial.

# EAN Survey Proposal Form

## Part I: General Information

0.

<b>Proposer Name/s</b>	Write the full name of the research team here
<b>Email Address/es</b>	Please provide your email address/es
<b>Committee/Taskforce/Panel/Working Group who requests the Survey</b>	Provide the EAN affiliation group/s of each author, if appropriate. If nothing applies, please type “none”.
<b>If this Survey were to be submitted by individual members only, please also indicate this accordingly</b>	If the survey is submitted by individual members only (affiliated to the EAN), please indicate so here.

1.

<b>Title of the Survey</b>
Try to be clear and concise. The title should synthetically represent the purpose and topic of your survey
<b>Rationale &amp; Objectives</b>
Please describe the specific purpose and secondary aims of the survey.
Please specify the main aim/s of your study as well as any secondary objective, if any. Please bear in mind that the congruence between your aims, background information and the survey items is a criterion that increases the chances of your survey being more rapidly accepted.

2.

<p>Please provide a short paragraph describing previous results/studies conducted in the field</p>	<p>The state of the art should shed light on previous research on the topic as well as the need for further scientific inquiries. If available, current references will be appreciated. The importance of your study is expected to be stressed here.</p>	
<p>Are there any similar surveys already existing? <i>(please indicate one answer)</i></p>	<p>No</p>	<p>No- select NO in case an in-depth literature research, in at least one recognized scientific database (please, mention where this was done), has shown that no previous study in the topic of interest has been carried out.</p>
	<p>Yes</p>	<p>Select YES if, although previous similar studies exist, the aim of your survey will 1) cover the topic from a different angle or 2) combine one or more previously research questions in an innovative manner. Also, if the social context or a significant change took place, the need for a revision on a previously well studied topic might be necessary.</p>
		<p>Although previous studies/similar studies exist, this survey still needs to be conducted because: Please provide a short justification regarding why your survey still needs to get conducted.</p>

3.

<p><b>Design</b></p> <p>Please briefly mention the total number and type of questions/items in your survey</p>
<p>Here you are expected to mention how many items your survey will consists of as well as the different type of questions you are planning to include, e.g.: open questions, multiple chose questions, close type of questions, etc.</p>

4.

<b>Target Respondents</b>	
Who shall be asked to answer the survey?	
<p><b>Target Respondent Group</b></p> <p>Please indicate the EAN specific group/s which should receive the survey.</p>	<p>e.g.: All EAN members; Resident Members; Members of the Scientific Panel on Movement Disorders; etc. If nothing applies, please type “none”.</p>
<p><b>Target Profile</b></p> <p>Please specify the target demographic profiles of the survey respondents.</p>	<p>e.g.: age; geographic location; etc. If nothing applies, please type “none”.</p>

5.

<b>Survey Outcome</b>					
<b>Planned Statistical Analyses</b>	Please detail your plan for the processing and analysis of the obtained data.				
<b>Utility of Survey Results</b>	What do you plan to do with the collected data? (e.g., publication, workshop, etc.)				
<b>Are the results planned to be published in the EJoN?</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;">Yes</td> <td style="width: 50%; vertical-align: top;">No</td> </tr> <tr> <td></td> <td style="vertical-align: top;">If your answer is no, please briefly explain your reasons and kindly disclose the name of the alternative Journal.</td> </tr> </table>	Yes	No		If your answer is no, please briefly explain your reasons and kindly disclose the name of the alternative Journal.
Yes	No				
	If your answer is no, please briefly explain your reasons and kindly disclose the name of the alternative Journal.				

5.1.

Contribution to <a href="#">Brain Health</a> and current <a href="#">research agenda gaps</a>	
Multiple answers are possible	
<a href="#">Brain Health</a> potential contributions	<a href="#">Research agenda gaps</a>
If nothing applies, please type “none”.	If nothing applies, please type “none”.

Research Impact
Briefly describe the impact of your research beyond academia
Describe, with concrete examples, the potential impact of your results beyond academia (e.g., benefits and influences on patients, society, culture, the environment, and the economy). If nothing applies, please type “none”.

5.2.

Which EAN Committee/ Task Force/ Working Group can also benefit from your survey outcome?	
Multiple answers are possible	
Communication	Scientific
Communication Committee	Scientific Committee
Congress	Guideline Production Group
Programme Committee	Science School Task Force
Education	Task Force on General Neurology
Education Committee	EANcore COVID-19
e-Learning sub-Committee	Teleneurology Task Force
Joint Education Board	Membership
Neurology & Africa Task Force	Resident and Research Fellow Section
Mentorship Task Force	Student Task Force
Pre-graduate Curriculum Task Force	
Teaching Course sub-Committee	
<b>Other: If nothing applies, please type “none”.</b>	

**5.3.**

<b>Which EAN Stakeholder/s could also be interested in your survey outcome?</b>	
Multiple answers are possible	
<b>Subspecialty Societies</b>	<b>Patient Organizations</b>
If nothing applies, please type "none".	If nothing applies, please type "none".
<b>If other EAN Stakeholder(s) could benefit from your survey, please specify how they can be involved and propose further questions?</b>	

## Part II: Survey Questions

Below you will find a button to upload your survey file. Please be sure that all your planned questions are included and that a description of the questions (i.e., multiple choice, checkbox, scale, open-text, etc.) as well as the selection of answers (if applicable) is clearly specified.

This will save significant time when it comes to setting the survey in the online system. Thank you!

### Example:

*1. How many genetic analyses are you ordering per year?*

*(Multiple choice - one answer)*

*a) <10*

*b) 10 - 50*

*c) 51 - 100*

*d) I never order genetic testing*

---